

How to apply

First step - Registration and online transmission of the application

November 24th - January 12th 2021 12:00 a.m.

The application must be submitted online, by connecting to the website www.laziodisco.it

Students who intend to apply for the benefits referred to in this call must fill in the form in all its entirety.

We recommend students should consult art.5 of the Call which provides details regarding the specific documentation that must be attached and uploaded by January 12, 2021 at 12:00 noon.

A) Students who are participating for the first time in a DiSCo Call and who have never followed the visual recognition procedure

In order to access the application form, students participating for the first time in a DiSCo Call must register in the system with a "user name" and a "password" of their choice.

Student Recognition

In order to complete their application, in these cases, students must go through a recognition procedure in one of the following ways:

a) Students residing in Italy who have no DiSCo PIN

For Italian and international students who are in the situation described above, access is possible through a PIN that is provisionally issued at the moment of registration.

At a later date, and in any case by January 22nd at 12:00 noon, they must access their reserved area via SPID. Failure to do so will lead to automatic exclusion.

b) International students who do not reside in Italy and underage students who are unable to obtain the SPID, and who do not have a DiSCo PIN

They must transmit their application with their provisional PIN. Later they will be summoned by the institutions for a visual or remote recognition, in accordance with the procedures and timing that will be subsequently communicated by DiSCo in their personal area.

c) Students who have already taken part in DiSCo Calls and who have therefore already been definitively identified by the institutions

For those who have already logged in to their private area with their SPID on past occasions, and those who have obtained their definitive PIN (i.e. have already gone to the institutions for identification or have signed and transmitted clearance), no further registration is required.

In these cases, access can be carried out using the credentials students have already used in the past.

Housing contribution for "rent" - Documents to be attached during the first phase:

- a) For all students, a copy of their rental agreement
- b) For students from non-EU countries and who do not reside in Italy

Residence permit or, on a provisional basis, a copy of their passport or an application regarding the renewal of their residence permit.

The residence permit must in any case be loaded into the system by the student by July 31, 2021. Failure to do so will lead to the automatic forfeiture of the benefit.

- C) Copy of their equivalent ISEE regarding the benefits of the right to education

Should the conditions to be classified as "independent" not be met, the economic documentation of their family of origin is required.

For further information, please consult the "ISEE" sheet

Request for housing contribution in hotels and accommodation facilities - documentation to be attached:

- a) Students from non-EU countries must attach all the following documentation in digital format to their application:

1. Copy of their residence permit which is valid at the time of application. A copy of their passport or a request for the renewal of their residence permit can also be accepted on a provisional basis, pending the issue of the valid residence permit, which must in any case be uploaded into the system by the student by 31 July 2021. Failure to do so will lead to the automatic forfeiture of the benefit.

- 2. Equivalent ISEE for the benefits of the right to education (see the ISEE sheet for details)

Please note that students who have not submitted their application and required attachments by the deadline of January 12 at 12:00 noon, will not be able to participate in the second phase and will be automatically excluded from all benefits.

Transmission of the application

After completing the form in all its entirety, by clicking on "application transmission", students will receive confirmation of receipt of the application and an identification number. This identification number must be kept by students and indicated for any possible future requests or applications.

SECOND STEP - CHANGES, CORRECTIONS, ADDITIONS

From 13 January to 22 January 2021 12:00 noon

This phase is accessible only to students who have successfully completed the first phase.

During the second phase, through the "Insert variations/integrations of application data" function, which can be found in the reserved area, students can access and make changes, additions or corrections to what was originally declared in the first phase.

Students who by January 12, 2021 at 12:00 noon have not completed all the sections and/or have not submitted their application form, and/or attached the necessary documentation, will be excluded and will have no access to the second phase.

Sending the application

Applications that require no corrections

If no changes/corrections are made, the application sent in the first step is considered valid

Applications that require changes and/or additions

In cases where changes/additions must be made, a new application and attachments must be sent by the deadline of 22 January 2021 at 12:00 noon.

Should students fail to do so, their application will be definitively excluded.

Students who reside in Italy and do not have a definitive PIN issued by DiSCo

Students should access their private area using their SPID credentials by the deadline of January 22nd 2021 at 12:00 noon.

The temporary pin and the credentials chosen at the time of registration will be deactivated and therefore can no longer be used.

Failure to comply with the above-mentioned procedure by 22 January 2021 12:00 noon on 22 January 2021 will lead to the definitive exclusion from benefits.

THIRD PHASE - PUBLICATION OF THE RANKINGS

By February 15, 2021

By February 15, 2021, DiSCo will publish the results of the selections in order to inform interested parties of their ranking position.

The possible outcome of "eligible" does not exempt students from their obligation to check the correctness, completeness and veracity of what was declared in their application.

The acquisition of the status of winner or eligible does not automatically give students the right to contributions for housing benefits.

The grant is in fact subject to verification and is conditioned by the actual transfer and eligibility of resources.

GRANT PAYMENT

Payments are made into students' personal or joint bank accounts, prepaid banking cards with associated IBAN (e.g. Poste Pay Evolution), or by the "Ateneo + DiSCo" card.

The "Ateneo + DiSCo" card can be activated free of charge at the branches of Banca Popolare di Sondrio by appointment. The addresses of the bank's branches are available on the website www.popso.it.

Students must enter, through the function "payment method", present in their reserved area the IBAN of their bank account.

The procedure ends with the transmission by PIN or SPID

If the IBAN code indicated by students is incorrect, or the bank account is in the name of a person other than the beneficiary, any resulting penalties applied by the Treasury will be charged to the student who will also risk the revocation of the contribution.

*This document is a translation the **Laziodisco** call “CONTRIBUTI ALLOGGIO 2020/2021 -come si presente la domanda” Please note that the official call for applications is written in Italian, and is published on the following page: <http://www.laziodisco.it/contributi-alloggio-2020-2021/>.*

To the extent any translated part or element of this document conflicts with the Italian version, the Italian version controls and will prevail in case of legal controversies